



MESSAGE FROM ASSOCIATE PROVOST (UG EDUCATION)



Dear UG students

As was noted in previous announcements, the upcoming final exams will be held on campus.

The in-person exams on campus will be conducted with safe management measures exceeding the prevailing guidelines provided by the relevant authorities. In addition to ensuring each exam venue contains no more than 50 people and safe distancing of at least one-metre between individuals, all SMU faculty, staff and exam invigilators are allowed to be present on campus only after submitting proof of negative ART results.

ART requirement for final exams

All students who are taking final exams on campus are also required to take an ART test prior to returning to campus for final exams. You should take the test and submit your test results 24 to 48 hours before your first exam through this portal: <https://smu.sg/ART2021T1>. Each test is valid for 7 days and students who have exams spanning more than 7 days should test again and submit the second test result using the same online declaration portal. Each submission should include a digital photo of the ART result taken together with your student card.

Upon submission of your ART test result, you will receive an acknowledgment email that has to be presented to the Invigilators / Staff / Security Officers on duty upon request. Backend checks will also be conducted and disciplinary action may be taken against students who did not submit their ART test results before attending on-campus exams.

In the event that you test positive, please submit your results through the portal and inform the Office of Safety & Security via oss@smu.edu.sg immediately for them to reach out to you. You should not travel to campus if your ART test result is positive.

Separately, students who are on Health Risk Warning (HRW) orders must also ensure you have a negative ART result taken within 24 hours of each exam before coming to campus. If you are on HRW testing ART positive, a make-up exam will be arranged for you. Please note that you must self-isolate and must not attend exams on campus if you are on HRW testing ART positive. During the HRW period, each ART test is valid for 24 hours.

Issuance of ART test kits for students taking final exams on campus

You may test using ART kits that you procure on your own, but the University has also procured sufficient ART kits for those taking final exams on campus. If you have a final exam on campus, you may collect 2 ART kits from vending machines deployed across campus (Level 1 of Li Ka Shing Library and all School buildings), starting 5 November 2021. Please refer to the following instructions on the collection of ART kits:

1. Scan your student matriculation card using the scanner on the machine OR Key in your campus student ID using the keyboard available on the machine
2. The machine will dispense 1 ART kit
3. Repeat step (a) for the second ART kit

In the event that the machine is unable to dispense your ART Kit, please contact OCIS Facilities Management at 6828 0343 for assistance. Please note that it is a punishable offence to use someone else's credentials without authorisation and this applies to the collection of these ART kits.

Provision for remote exams

The final examinations will be held on campus by default to safeguard the integrity of our exams. This also alleviates the stress for students who do not have a conducive environment at home or face technical issues during the exams. However, we are mindful that a small number of remote exams will be required, hence the University will invest resources for e-invigilation of these exams.

We are aware that students who test positive on the ART would not be able to come to campus for their exams. We will provide remote online exams for these students, on the premise that the positive test result is declared via the [declaration portal](#) at least 24 hours before their planned exam time, so that there is sufficient time to make the necessary arrangements. If the declaration is not made with at least 24 hours' notice, a make-up exam will be arranged instead. In addition, students who are serving Stay-Home Notices and are not able to come to campus for exams should contact the Office of Safety & Security via oss@smu.edu.sg at least 48 hours before their planned exams to arrange for remote online exams.

Additionally, we are aware that some students have not been allowed to enter Singapore by the immigration authorities or had to leave Singapore due to family exigencies, while others have long-term health conditions that put them at a higher risk of infection. In mid-October I invited these students who are unable to come to campus for their final exams to complete a survey. Remote online exams with stringent e-invigilation protocols will be provided for students who responded to the survey and meet the criteria stated above. For these qualifying students, we will write to you by tomorrow to confirm these remote exams arrangements. If you meet these criteria but did not indicate your expected absence through the survey, please complete this [survey](#) by 4 November 2021. We will finalise the resource requirements for all remote exams by 4 November 2021 and will not be able to accept any subsequent requests thereafter.

All other existing exam policies, such as medical absences, academic accommodations, or compassionate absences, will continue to be in force for the exams. RO will write separately with the detailed instructions for final exams. Please look out for the email.

Instructional plan for Term 2

The University has been in active discussions with MOE on our instructional plans, and MOE is supportive of SMU reverting to on-campus instruction from January 2022. We are pleased to note the relaxation of

national border restrictions, which allows SMU students to return to Singapore for classes. We expect to bring instruction back on campus for AY2021/22 Term 2, with no further online provisions made for these classes. Therefore, I urge students who are currently overseas to start planning early for your travel to Singapore. I will write again in a few weeks to share more about the plans for AY2021/22 Term 2.

Thank you for being patient and adapting along with us. All the best to you in your final assessments!

Kindest regards

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